

# EMTTA

## Etonkids Montessori Teacher Training Academy

Beijing, China

### Infant-Toddler

(birth through 3 years of age)

not MACTE accredited, has AMS applicant affiliate status

### Schedule and Application Process: 2011-12

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**Etonkids Montessori Teacher Training Academy [EMTTA]** conducts an Infant-Toddler [IT] Montessori teacher education course focusing on children from birth to 3 years of age.

The program is offered in Chinese. This course is not accredited by Montessori Accreditation Council for Teacher Education [MACTE]. It has "applicant affiliate status" with the American Montessori Society [AMS].

The Chinese-speaking faculty and field consultants have a wide range of skills and keep up-to-date on recent research in the fields of education and human growth and development.

The course requires the following components to be completed for certification:

- Attendance and participation in classes and labs, including tutorials and seminars
- Written assignments, including research projects, observations of environments, and album completions
- Readings and mindmap reports
- Material design projects
- Performance assessments, including a professional portfolio and completion of *Student Teacher Record Handbook*
- Student teaching – while four [4] options are offered, all require 9 months of working with infants or toddlers

### MISSION STATEMENT

The mission of EMTTA is to prepare sensitive, warm, knowledgeable, caring adults for the important work of helping young children develop their full potential. We achieve this goal by creating a community of creative adults who learn together with more experienced, highly qualified Montessori educators.

We want our graduates to be prepared to work in multi-cultural settings, and in all kinds of programs. We prepare students who are open to change and who are committed to the highest standards for themselves, and for children and their families. Our graduates deeply understand infant-toddler development and the uniqueness of the Montessori approach to education.

**LOCATION:** All workshops, lectures, and seminars take place at Central Park Campus, Central Park Bldg 19 No. 6 Chaowai Dajie, Chaoyang District, Beijing, 100020. Classroom observations maybe held at Etonkids campuses or other Montessori Schools.

**COURSE CYCLE** includes Academic and Practicum Phases. The minimum time frame for completion of a certification course is twelve months. The upcoming cycle begins on 25 July 2011 and ends on 23 June 2012.

The **Infant-Toddler program** is a minimum of 210 academic hours conducted in a seven [7] week summer academic session, and tutorials [6] / seminars [3] during the school year. Qualified candidates complete all course requirements and a practicum of at least 400 hours over one academic year in an approved classroom or on a project.

Candidates are encouraged to complete the program within three years after completion of the Academic Phase. Students who go beyond the three years will be required to retake some course components and be assessed an additional fee. Students who go beyond five years will be required to retake the full course and pay the current tuition fee.

**Before the Academic Phase begins**, we recommend that students become familiar with Montessori ideas and view some Montessori classrooms.

Recommended books include:

- E. M. Standing, *Maria Montessori, Her Life and Work*
- Maria Montessori, *The Discovery of the Child*
- *The Absorbent Mind*
- *The Secret of Childhood*

We also recommend that students visit three (3) infant-toddler or kindergarten level schools. Two observations can be at any program. One should be at a Montessori school.

## MODULE I: Summer Academic Phase

This module includes on-campus academic coursework, guided observation experiences, practice labs, readings, and performance assessments. Assignments include readings and mindmaps, papers, material making projects, and work on manuals [resource files].

## MODULE II: Practicum Phase.

Student teaching follows satisfactory completion of the summer Academic Phase. The function of the practicum phase is to provide the students with a supervised teaching and learning experience and a period of observation, internalization, and further study to bring together the theory and practice of Montessori education.

During the Practicum Phase students will participate in three [3] Weekend Seminars, and six [6] Tutorials (in-person or by internet / Skype) sessions.

Student teachers will be visited a minimum of three times by a Field Consultant. If student teachers are in a self-directed practicum or conducting research, each student teacher will be provided other means of support such as extra visits, contact with a local mentor teacher, communication by email or phone, etc. This extra support will be available on an individual basis according to the needs and experience of the student teacher.

No part of the practicum phase may precede the beginning of the academic phase of the course.

**Weekend Seminars** [3] These seminars are held during the school year on Saturdays and Sundays, 8:30 AM – 5:30 PM.

**Tutorials** These six [6] Sunday tutorials, 8:30 AM – 5:30 PM (in person or by internet/Skype) provide additional support for students to complete assignments.

Seminars and Tutorials take place concurrently with the Practicum Phase.

### Requirements during Practicum:

- Attendance at Tutorials and Seminars.
  - Research projects and observation assignments
  - Completion of albums [resource files]
  - Practical Assessments
  - Additional readings with mindmaps
  - Material-design projects for each curriculum area
  - Completion of a teacher portfolio, and *Student Teacher Record Handbook*
- The candidate must be up-to-date on all assignments before taking practical exams. The practical exams are designed to determine competency in understanding of the Montessori philosophy and principles and use of materials.

## EMTTA TUITION AND FEES

**Chinese-language Infant-Toddler course** 中文课程:

Application Fee 报名费: RMB 1,000元。Non-refundable

Tuition 学费: RMB 30,000 元

International Credential fee RMB 2,400 元 if available

The tuition fee does **not** include: books and manuals, or any other costs that each individual may spend for the classes or assignments.

The estimated cost is about RMB 2,000 元.

Payments may be in cash, wire transfer, or credit card.

All fees must be paid in full before the candidate can begin summer coursework.

### Practicum Travel Fees

EMTTA pays all travel expenses for supervision of practicum in Beijing. Students pay for reasonable travel expenses, including lodging if needed, outside Beijing Ring 6.

### Refund Policy

- A. If a student is not accepted, all monies, except for the non-refundable application fee, are refunded.
- B. If a student withdraws in writing within 7 days of signing the enrollment agreement and paying the fee, all monies are refunded except for the non-refundable application fee.
- C. If a student withdraws after 7 days of signing the enrollment agreement and paying the tuition and before the start of the course component, RMB 4,000 is refunded.
- D. No refunds will be made once you begin the course.
- E. If for any reason the course is discontinued, you will receive a full refund of tuition excluding the cost of materials.
- F. Refunds will be paid within 45 days.

### Notice of Withdrawal

We require notice of withdrawal in writing.



## Certificate of Attendance

The complete Infant-Toddler course includes the Academic and Practicum Phases.

For those deciding to omit the Practicum Phase the tuition for the Chinese Infant-Toddler course will be RMB 18,000 元.

A Certificate of Attendance will be awarded upon successful completion of the Orientation and Academic Phase requirements. The Attendance Certificate does NOT qualify the holder to apply the Montessori approach to the education of children in a Montessori setting nor to impart training in the Montessori approach to adults in any form. The Attendance Certificate does not give the recipient of the certificate permission to represent him/herself as an EMTTA credentialed Montessori teacher.

## Transfer of Montessori coursework into EMTTA

Students with a bachelor's degree and a Montessori credential may seek a credential through EMTTA. The course director will direct an evaluation of the candidate's previous work following guidelines, which includes the following:

- Evaluate the credential and portfolio of the student and utilize proficiency testing to plan a program of study. An observation of the candidate as a teacher is required.
- Determine the minimum requirements of the academic phase that must be taken, except that the student must take EMTTA Montessori theory /philosophy and language.
- Determine that practicum requirements are consistent with EMTTA practicum requirements. Determine if any additional practicum requirements are required.
- Assess and evaluate proficiency as required by EMTTA, this might include written and/or practical exams.
- Assure that all the requirements of EMTTA are accomplished.

**PROCESS** The *prospective* transfer student submits an application with the non-refundable application fee. If an interview with the student and a preliminary review of previous work indicates that this student may be a candidate for transfer into EMTTA, a full evaluation of previous coursework will be conducted. The fee for the full evaluation is RMB 3,500. This fee is exclusive of any fees required to enter EMTTA.

Following the full evaluation, a written plan and costs will be sent to the prospective transfer student. This plan will allow the transfer student to enter EMTTA to earn the Infant-Toddler credential. This plan might include retaking the full EMTTA course, taking some components, or completing a year of student teaching. **NOTE:** Acceptance of previous work toward advanced status will not reduce the applicant's financial obligation for full tuition and fees for the program.

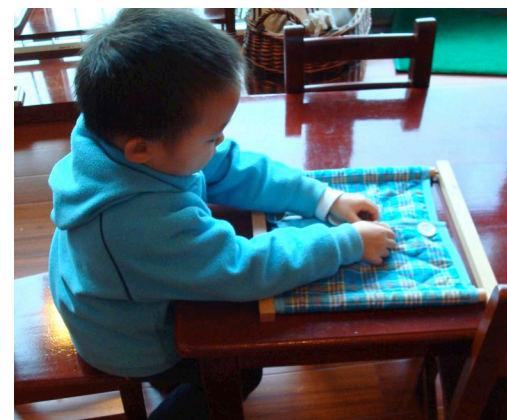
## ADMISSION / ENROLLMENT PROCESS

Applicants must have a high school diploma [a bachelors degree is preferred].

Applicants must -

1. submit the completed application form with the non-refundable application fee.  
You are applying for - Infant Toddler Chinese credential \_\_\_\_\_  
Transfer of coursework into EMTTA \_\_\_\_\_  
Certificate of Attendance \_\_\_\_\_
2. attend an interview or information session with a co-director or a staff member
3. submit two original transcripts, in original language and a copy in English. The translation may be done by a lawyer, college/university, or professional evaluating organization that provides translation services. If you have a Bachelor's Degree, we encourage you to have the degree evaluated by World Education Services [wes.org].
4. submit 2 recent 1"x 1" photos
5. submit a one page essay on "Why I want to become a Montessori teacher."

Upon receipt of all the above information, review of the essay, and interview, EMTTA will acknowledge acceptance or non-acceptance with a formal letter.



## INFANT -TODDLER COURSE

Work with infants and toddlers provides an unparalleled view of the marvel of early human development. EMTTA students learn to interact appropriately in environments specially designed to make the most of each child's tremendous potential in these early years. Emphasis is placed on the role of the caregiver in building relationships with the child and child's family while fostering healthy physical, social-emotional, and intellectual development.

The **Academic Phase** includes these course components:

- Montessori Philosophy and Pedagogy
- Environmental Design
- Child, Family, and Community
- Administration and Program Leadership
- Child Development
- Personal Development
- Observation

The **Practicum Phase** occurs during the school year, September – June, following successful completion of the summer Academic Phase.

**Practicum Model 1:** Infant Concentration (Birth through 18 Months). Prerequisite: Montessori Credential\* or Overview of Montessori Principles. Model 1 Practicum provides a period of concentration for those whose primary interest is the care and development of infants. This model requires the student to participate in all facets of infant care and development, as well as parent education and administrative procedures, for a minimum of 400 hours completed over a nine-month period.

**Practicum Model 2:** Toddler Concentration (18 Months through 3 Years). Prerequisite: Montessori Credential\* and Academic Phase. Model 2 Practicum provides a period of concentration for the student whose primary interest is the care and development of toddlers. The student may fulfill practicum requirements by leading a toddler program for a minimum of 400 hours over a nine-month period.

**Practicum Model 3:** Toddler Concentration (18 Months through 3 Years). Prerequisite: Academic Phase. Model 3 Practicum provides a period of concentration for the student whose primary interest is the care and development of toddlers. This model is designed for the person with no previous Montessori teacher education or credential. The student is required to work for a minimum of 400 hours over a nine-month period in a Montessori toddler environment as a co-learner with an approved supervising teacher.

**Practicum Model 4:** Special Interest. Prerequisite: Academic Phase + Montessori Credential\* or Academic Phase + Overview of Montessori Principles. Model 4 is designed to meet the individual needs of a wide variety of professionals involved in child services, e.g., social workers, pediatric nurses, Montessori administrators and consultants, and others. The student may fulfill practicum requirements by applying information received during the Academic Phase in a variety of settings for a minimum of 400 hours over a nine-month period. The practicum is co-designed by EMTTA and the student.

For each practicum model listed, a minimum of three on-site consultation evaluation visits by a Field Consultant is required. For self-directed models, a minimum of three on-site consultation evaluation visits by a Field Consultant plus additional documented support is required. Additional support might include extra visits, a local mentor teacher, monthly phone, Skype or e-mail contact, or other support designed by EMTTA. For Model 4 a series of documented support meetings will be provided.

\*The alternative for an Early Childhood Credential is a course of study of at least 26 contact hours of Montessori philosophy (2 1/2 thru 6) and rationale and methodology for curriculum materials (Practical Life, Sensorial, Mathematics, and Language).  
NOTE: These contact hours have been included in the EMTTA infant-toddler course.



## SCHEDULE OVERVIEW – Infant-Toddler [birth – 3] 25 June -5 August 2011

**Before course begins:** Read the listed books and observe in classrooms.

### MODULE I - SUMMER: 25 June 2011 – 6 August 2011

7 weeks, 8:30 AM -5:30 PM, Monday-Saturday. Total of 38 days / 277 hours

WEEK 1: [2 days]	25 – 26 June 2011	Montessori Philosophy and Pedagogy
WEEK 2:	27 June – 2 July 2011	Montessori Philosophy & Pedagogy, Child Development, Overview, Observation
WEEK 3:	04 – 09 July 2011	Philosophy & Pedagogy, Overview, Observation
WEEK 4:	11 – 16 July 2011	Environmental Design, Program Management, Overview, Observation
WEEK 5:	18 – 23 July 2011	Environmental Design, Program Management, Observation
WEEK 6:	25 – 30 July 2011	Philosophy & Pedagogy, Child, Family, And Community, Observation
WEEK 7: [6 days]	01 – 06 August 2011	Philosophy & Pedagogy, Personal Development, Observation

### MODULE II

#### PRACTICUM

September 2011 – June 2012. Minimum of 400 hours.

The Practicum begins after successful completion of the summer Academic Phase. The Practicum includes tutorial and seminar sessions.

**SEMINARS [3] in 2011-2012** Saturdays and Sundays, 8:30 AM-5:30 PM

FALL SEMINAR	November 2011	exams, material-making projects
WINTER SEMINAR	February 2012	exams, material-making projects
SPRING SEMINAR	April 2012	exams, material-making projects

**TUTORIALS** are held on Sundays, 8:30 AM-5:30 PM six times a year.

## INFANT-TODDLER COURSE COMPONENTS

### Child Development: Prenatal to Three Years

(Min. 45 hours Prenatal-18 months: 15-30 hours; 18 months-3 years: 15-30 hours)

In addition to Maria Montessori, the study of child development will include major contemporary theorists. Prenatal development and childbirth should be examined. This component shall consider the following aspects of development of the young child (1) Social, (2) Emotional/ psychological, (3) Cognitive, (4) Physiological (physical, neurological, nutritional)

**Montessori Philosophy and Pedagogy** (Min. 45 hours) Includes a general overview of Montessori's principles and ideas, her view of the child and his/her place in society, with emphasis on Montessori's concept of the child from birth to three. Scientific analysis of how to nurture and assist the unfolding of the human personality; care of physical and psychological needs daily routines as curriculum-, strategies for assistance, interactional techniques with children, positive communication, with emphasis on personal development of the adult caregiver and the qualities of the adult based on Montessori's view of the child, developmental assessment and record keeping.

**Environmental Design** (Min. 30 hours -Birth to 18 months: 10-16 hours, 18 months to 3 years: 10-16 hours) (1) Aesthetics, (2) Ages and age groupings. (3) Numbers and ratios. (4) Meeting needs of sensitive period & Language, Movement, Development of the Senses, Independence, Order, etc. through (A) Activities, (B) Space, and (C) Materials. (5) Safety. (6) Legislation.

**Program Management and Administration** (Min. 15 hours) This will include rationale for scheduling for the staff as well as the schedule for the child's day; an introduction to administrative issues, including financial, budgetary fee factors, funding and proposal writing; personnel matters; legislation and standards; identification of criteria for defining Montessori childcare-historical foundations rooted in Montessori; human needs and requirements (children, families, and staff) specific to all-day care.

**Child, Family, and Community** (Min. 15 hours) This component is especially important when dealing with programs for the very young child and his/her parents in order to develop mutual cooperation and support. Content includes (1) Understanding the psychology of parenthood. (2) Translating to the home (child-rearing practices), (3) Locating resources (community, professional), (4) Teacher-parent conferencing (dialogue skills). (5) Parent involvement. (6) Parent education. (7) Health and nutrition.

**Observation** (Min. 15 hours) Includes (1) Techniques of observation (min. 3 hours). (2) The remaining 12 hours will consist of program staff-supervised observations. These observations must represent a balance of infants and toddlers.

**Personal Growth and Development** (Min. 15 hours) Professionalism, introspection, the continued spiritual growth of the adult, ethical behavior.